

## Indiana University Office of Procurement Services

### STANDARD OPERATING PROCEDURE

<b>SOP NO:</b>	SOP-PURCH-04
<b>SUBJECT:</b>	Public Posting of Bids greater than \$250,000
<b>SOURCE:</b>	Purchasing Policy FIN-PURCH-03 Competition and Sourcing and Uniform Guidance
<b>ORIGINAL DATE OF ISSUE:</b>	7/15/19
<b>DATE OF LAST REVISION:</b>	5/17/22
<b>DISCLAIMER:</b>	The information provided in this Standard Operating Procedure (SOP) is designed to provide helpful information on this procedure. Purchasing reserves the right to determine on a case by case basis if a SOP should be adjusted for a particular situation. This SOP is not intended to cover each and every situation nor can it anticipate specific circumstances.
<b>RATIONALE:</b>	To comply with the Federal government's guidance on administrative requirements, cost principles and audit requirements.
<b>PROCEDURES</b>	The Public Posting Page will be on the Purchasing website titled "Public Bid Postings." Purchasing Category Manager will initiate the RFQ or RFP thru the normal process.
<b>DEFINITIONS:</b>	Uniform Guidance: Federal procurement standards.
<b>CROSS REFERENCE:</b>	<a href="#">FIN-PURCH-03 Competition and Sourcing</a> <a href="#">SOP-PURCH-03 Competition and Sourcing</a> <a href="#">Uniform Guidance sections 200.318- 200.326</a>